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BEAUTY CARE

HAIRDRESSING

PROGRAM OF STUDY
5745

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HAIRDRESSING

PROGRAM OF STUDY 5745

The HAIRDRESSING program leads to the Diploma of Vocational Studies and prepares the student to practise the trade of **hairdresser**.

**Direction générale de la formation
professionnelle et technique**

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INTRODUCTION

The *Hairdressing* program was designed on the basis of a framework for developing vocational education programs that calls for the participation of experts from the workplace and the field of education.

The program of study is developed in terms of competencies, expressed as objectives. These objectives are divided into modules. Various factors were kept in mind in developing the program: training needs, the job situation, purposes, goals, and strategies and means used to attain objectives.

The program of study lists the competencies that are the minimum requirements for a **Diploma of Vocational Studies (DVS)**, for students in both the youth and adult sectors. It also provides the basis for organizing courses, planning teaching strategies, and designing instructional and evaluation materials.

The *Hairdressing* program leads to the Diploma of Vocational Studies. To be admitted to the program, students must meet one of the following conditions:

- For students holding a Secondary School Diploma or a recognized equivalent, no additional conditions are required.
OR
- For students who are at least 16 years of age on September 30 of the school year in which they begin the program, the following condition applies: they must have obtained Secondary IV credits in language of instruction, second language and mathematics, or the recognized equivalents.
OR
- For students who are at least 18 years of age, successful completion of the General Development Test and the SPR01 test in the language of instruction, or its equivalent, are prescribed as functional prerequisites.
OR
- For students who have obtained Secondary III credits in language of instruction, second language and mathematics in programs established by the Minister, general education is required in conjunction with vocational education in order to obtain the following credits, if applicable: Secondary IV language of instruction, second language and mathematics in programs established by the Minister.

The duration of the program is 1455 hours, which includes 1260 hours spent on the specific competencies required to practise the trade and 195 hours on general competencies. The program of study is divided into 21 modules which vary in length from 15 to 120 hours (multiples of 15). The time allocated to the program is to be used not only for teaching but also for evaluation and remedial work.

The document contains two parts. Part I is of general interest and provides an overview of the training plan. It includes a synoptic table of the basic information about the modules, a description of the program training goals, the competencies to be developed and the general objectives, and an explanation of operational objectives. Part II is designed primarily for those directly involved in implementing the program. It contains a description of the operational objectives of each module.

GLOSSARY

Program Training Goals

Statements that describe the educational aims of a program. These goals are the general goals of vocational education adapted to a specific trade or occupation.

Competency

A set of knowledge, skills, perceptions and attitudes that enable a person to correctly perform a work-related activity or task.

General Objectives

Expression of the educational aims of a program in terms of competencies to be developed. The general objectives are broken down into operational objectives.

Operational Objectives

Statements of the educational aims of a program in practical terms. They serve as the basis for teaching, learning and evaluation. In the competency-based approach, the educational aims are expressed as competencies to be developed.

Module of a Program

A component part of a program of study comprising an operational objective.

Credit

A unit used for expressing quantitatively the value of the modules in a program of study. One credit corresponds to 15 hours of training. Students must accumulate a set number of credits to graduate from a program.

PART I

1 SYNOPTIC TABLE

Number of modules: 21
Duration in hours: 1455
Credits: 97

Hairdressing
Program code: 5745

CODE	TITLE OF THE MODULE	DURATION	CREDITS*
918 011	1 The Trade and the Training Process	15	1
918 022	2 Health and Safety	30	2
918 033	3 Examining the Scalp and Hair	45	3
918 042	4 Morphology and Physiognomy	30	2
918 052	5 Shampooing Hair	30	2
918 064	6 Hair and Scalp Treatments	60	4
918 073	7 Setting Hair	45	3
918 085	8 Styling Hair	75	5
918 093	9 Communication	45	3
918 108	10 Standard Women's Haircuts	120	8
918 114	11 Gradual Men's Haircuts and Beard Trimming	60	4
918 127	12 Standard Permanents	105	7
918 138	13 Colouring Hair	120	8
918 154	14 Pastel Colouring	60	4
918 166	15 Colour Correction	90	6
918 173	16 Sale of Products and Services	45	3
918 185	17 Styled Haircuts	75	5
918 195	18 Styled Permanents	75	5
918 208	19 Creative Colouring	120	8
918 217	20 Personalized Hairstyling	105	7
918 227	21 Practicum	105	7

* 15 hours = 1 credit

2 PROGRAM TRAINING GOALS

The training goals of the *Hairdressing* program are based on the general goals of vocational education and take into account the specific nature of the trade. These goals are:

To develop effectiveness in the practice of a trade

- To teach students to perform hairdressing tasks and activities correctly and at an acceptable level of competence for entry into the job market.
- To permit students to develop adequately in the trade by fostering:
 - a concern for communicating professionally with superiors, colleagues and clients
 - a constant concern for occupational health and safety
 - the development of attentiveness and precision in carrying out work-related tasks
 - the development of clean, orderly work habits

To ensure integration into the working world

- To familiarize students with the job market in beauty care in general and the hairdressing trade in particular.
- To familiarize students with workers' rights and responsibilities.
- To prepare students for a creative job search.

To foster the development of occupational knowledge

- To foster the acquisition of the intellectual skills required to make the appropriate choices and decisions when performing work-related activities.
- To foster autonomy, a sense of responsibility, initiative, creativity and good judgment.
- To foster the acquisition of appropriate, safe and effective work methods.
- To foster an understanding of the principles underlying the choice of products and techniques.

To ensure job mobility

- To help students acquire a solid basic education as well as the knowledge and skills that ensure job mobility.
- To help students develop a positive attitude toward change and new situations.
- To encourage further learning, creativity and excellence.

3 COMPETENCIES

The competencies to be developed in the *Hairdressing* program are shown in the grid of learning focuses on the following page. The grid lists general and specific competencies as well as the major steps in the work process.

General competencies involve activities common to several tasks or situations. They cover, for example, the technological or scientific principles that the students must understand to practise the trade. Specific competencies focus on tasks and activities that are of direct use in the trade. The work process includes the most important steps in carrying out the tasks and activities of the trade.

The grid of learning focuses shows the relationship between the general competencies on the vertical axis and the specific competencies on the horizontal axis. The symbol (Δ) indicates a correlation between a specific competency and a step in the work process. The symbol (\bigcirc) indicates a correlation between a general and a specific competency. Shaded symbols indicate that these relationships have been taken into account in the formulation of objectives intended to develop specific competencies related to the trade.

The logic used in constructing the grid influences the course sequence. Generally speaking, this sequence follows a logical progression in terms of the complexity of the learning involved and the development of the students' autonomy. The vertical axis presents the specific competencies in the order in which they should be taught. The modules including the general competencies on the horizontal axis should be taught in relation to those on the vertical axis. This means that some modules are prerequisite to others, while other modules are taught concurrently.

GRID OF LEARNING FOCUSES

GRID OF LEARNING FOCUSES IN HAIRDRESSING SPECIFIC COMPETENCIES (directly related to the practice of the specific occupation)				WORK PROCESS (major steps)									GENERAL COMPETENCIES (related to technology, subjects, personal development, etc.)					TOTALS	
		OPERATIONAL OBJECTIVES	DURATION (IN HOURS)	Greet and seat the client	Examine the client's scalp and hair	Clarify the client's expectations	Do the work	Make sure the client is comfortable	Advise the client	Sell products and services	Invoice the client	Record information in the client's file	Health and Safety	Examining the Scalp and Hair	Morphology and Physiognomy	Communication	Sale of Products and Services	NUMBER OF OBJECTIVES	DURATION (IN HOURS)
MODULES	MODULES												2	3	4	9	16		
	OPERATIONAL OBJECTIVES												B	B	B	B	B	5	
	DURATION (IN HOURS)												30	45	30	45	45		195
1	The Trade and the Training Process	S	15																
5	Shampooing Hair	B	30	△	▲		▲	▲	△	△			●	●	○	○	○		
6	Hair and Scalp Treatments	B	60	▲	▲	▲	▲	▲	△	△		▲	●	●		○	○		
7	Setting Hair	B	45	△	△	▲	▲	▲	△	△	△		●	○		○	○		
8	Styling Hair	B	75	△	△	▲	▲	▲	△	△	△		●	○		○	○		
10	Standard Women's Haircuts	B	120	△	▲	▲	▲	▲	△	△	△		●	●	●	●	○		
11	Gradual Men's Haircuts and Beard Trimming	B	60	△	▲	▲	▲	▲	△	△	△		●	●	●	●	○		
12	Standard Permanents	B	105	△	▲	▲	▲	▲	▲	△	△	▲	●	●	○	●	○		
13	Colouring Hair	B	120	▲	▲	▲	▲	▲	▲	△	△	▲	●	●	○	●	○		
14	Pastel Colouring	B	60	▲	▲	▲	▲	▲	▲	△	△	▲	●	●	○	●	○		
15	Colour Correction	B	90	▲	▲	▲	▲	▲	▲	△	△	▲	●	●	○	●	○		
17	Styled Haircuts	B	75	△	▲	▲	▲	▲	▲	▲	▲		●	●	●	●	●		
18	Styled Permanents	B	75	△	▲	▲	▲	▲	▲	▲	▲	▲	●	●	●	●	●		
19	Creative Colouring	B	120	△	▲	▲	▲	▲	▲	▲	▲	▲	●	●	●	●	●		
20	Personalized Hairstyling	B	105	▲	▲	▲	▲	▲	▲	▲	▲	▲	●	●	●	●	●		
21	Practicum	S	105	△	△	△	△	△	△	△	△	△	○	○	○	○	○		
NUMBER OF OBJECTIVES		16																21	
DURATION (IN HOURS)			1260																1455

S: Situational objectives
B: Behavioural objectives

△ Correlation between a step and a specific competency
▲ Correlation to be taught and evaluated

○ Correlation between a general and a specific competency
● Correlation to be taught and evaluated

4 GENERAL OBJECTIVES

The general objectives of the *Hairdressing* program are presented below, along with the major statement of each corresponding operational objective.

To develop in the students the basic competencies required to perform hairdressing activities

- Prevent health and safety incidents.
- Examine the scalp and hair.
- Analyze a client's morphology and physiognomy.
- Communicate with clients.

To develop in the students the competencies required to provide general hairdressing services

- Shampoo hair.
- Give a hair and scalp treatment.
- Set hair.
- Style hair.
- Give a standard haircut to a female client.
- Give a gradual haircut to a male client and trim his beard.
- Give a standard permanent.
- Colour hair.
- Colour hair in pastel shades.
- Do a colour correction.

To develop in the students the competencies required to provide specific hairdressing services

- Give a styled haircut.
- Give a styled permanent.
- Do a creative colouring.
- Give a personalized hairstyle.
- Sell products and services.

To develop in the students the competencies required to enter the work force

- Determine their suitability for the trade and the training process.
- Take part in the working world.

5 OPERATIONAL OBJECTIVES

5.1 DEFINITION

An operational objective is defined for each competency to be developed. Competencies are organized into an integrated training program designed to prepare students to practise the trade or occupation. This systematic organization of competencies produces better overall results than training by isolated objectives. More specifically, it fosters a smooth progression from one objective to the next, saves teaching time by eliminating needless repetition, and integrates and reinforces learning material.

Operational objectives are the main, compulsory teaching/learning targets and they are specifically evaluated for certification. There are two kinds of operational objectives: behavioural and situational.

- A **behavioural objective** is a relatively closed objective that describes the actions and results expected of the student by the end of a learning step. Evaluation is based on expected results.
- A **situational objective** is a relatively open-ended objective that outlines the major phases of a learning situation. It allows for output and results to vary from one student to another. Evaluation is based on the student's participation in the activities of the learning context.

First-level operational objectives cover the learning that the students need to develop a competency:

- **The specifications or the phases** of the objective determine or guide specific learning, thereby allowing the competency to be developed step by step.
- The objective as a whole (i.e. the six components and in particular the last phase of a situational objective) determines or guides the overall learning and the integration and synthesis of this learning, allowing the competency to be developed fully.

5.2 HOW TO READ AN OPERATIONAL OBJECTIVE

5.2.1 How to Read a Behavioural Objective

Behavioural objectives consist of six components. The first three provide an overview of the objective:

- The **expected behaviour** states a competency in terms of the general behaviour that the students are expected to have acquired by the end of the module.
- The **conditions for performance evaluation** define what is necessary or permissible to the students during evaluation designed to verify whether or not they have attained the objective. This means that the conditions for evaluation are the same wherever and whenever the program is taught.
- The **general performance criteria** define the requirements by which to judge whether or not the results obtained are generally satisfactory.

The last three components ensure that the objective is understood clearly and unequivocally:

- The **specifications of the expected behaviour** describe the essential elements of the competency in terms of specific behaviours.
- The **specific performance criteria** define the requirements for each of the specifications of behaviour. They ensure a more enlightened decision on the attainment of the objective.
- The **field of application** defines the limits of the objective, where necessary. It indicates cases where the objective applies to more than one task, occupation or field.

5.2.2 How to Read a Situational Objective

Situational objectives consist of six components.

- The **expected outcome** states a competency as an aim to be pursued throughout the course.
- The **specifications** outline the essential aspects of the competency and ensure a better understanding of the expected outcome.
- The **learning context** provides an outline of the learning situation designed to help the students develop the required competency. It is normally divided into three phases of learning:
 - information
 - performance, practice or involvement
 - synthesis, integration and self-evaluation
- The **instructional guidelines** suggest ways and means of teaching the course to ensure that learning takes place and that it takes place under the same conditions everywhere. These guidelines may include general principles or specific procedures.
- The **participation criteria** describe the requirements the students must fulfil. They focus on how the students take part in the activities rather than on the results obtained. Participation criteria are normally provided for each phase of the learning context.
- The **field of application** defines the limits of the objective, *where necessary*. It indicates cases where the objective applies to more than one task, occupation or field.

PART II

MODULE 1: The Trade and the Training Process

Code: 918 011

Duration: 15 hours

SITUATIONAL OBJECTIVE
<p>EXPECTED OUTCOME</p> <p>By participating in the required activities of the learning context according to the indicated criteria, the students will determine their suitability for the trade and the training process.</p> <p>SPECIFICATIONS</p> <ul style="list-style-type: none">■ Be familiar with the nature of the trade and its entrepreneurial possibilities.■ Understand the training process.■ Confirm their career choice. <p>LEARNING CONTEXT</p> <p>PHASE 1: Information on the Trade</p> <ul style="list-style-type: none">■ Learning about the job market in beauty care and, in particular, in hairdressing.■ Learning about the job requirements for hairdressers.■ Becoming aware of how being a hairdresser will affect their personal and social lives.■ Entertaining the possibility of starting a business or working for themselves.■ Comparing their knowledge of the trade with the actual situation. <p>PHASE 2: Information on and Participation in the Training Process</p> <ul style="list-style-type: none">■ Gathering information on the training process.■ Defining their career objectives with regard to the job market.■ Taking inventory of the competencies they must develop to attain their career objectives.

EXPECTED OUTCOME

By participating in the required activities of the learning context according to the indicated criteria, the students will
determine their suitability for the trade and the training process.

SPECIFICATIONS

- Be familiar with the nature of the trade and its entrepreneurial possibilities.
- Understand the training process.
- Confirm their career choice.

LEARNING CONTEXT

PHASE 1: Information on the Trade

- Learning about the job market in beauty care and, in particular, in hairdressing.
- Learning about the job requirements for hairdressers.
- Becoming aware of how being a hairdresser will affect their personal and social lives.
- Entertaining the possibility of starting a business or working for themselves.
- Comparing their knowledge of the trade with the actual situation.

PHASE 2: Information on and Participation in the Training Process

- Gathering information on the training process.
- Defining their career objectives with regard to the job market.
- Taking inventory of the competencies they must develop to attain their career objectives.

SITUATIONAL OBJECTIVE

PHASE 3: Evaluation and Confirmation of Career Choice

- Observing the organization and operation of the workplace during a one-day visit.
- Assessing their career choice by comparing the requirements of the trade with their own preferences, aptitudes and interests.

INSTRUCTIONAL GUIDELINES

- Provide the students with assistance in their research.
- Have experts in the field meet with students.
- Provide students with a realistic view of the trade and the training program.
- Encourage students to question their career choice and clarify their expectations with regard to the trade.
- Emphasize the need for students to have clear career objectives.
- Encourage students to make connections between the training process and their career objectives.

PARTICIPATION CRITERIA

- PHASE 1:**
- Gather and consider the information required.
 - Present their impressions of how being a hairdresser will affect their personal and social lives.
 - Adopt a realistic view of entrepreneurial possibilities in hairdressing.
- PHASE 2:**
- Name some competencies that this program aims to develop.
 - Define a few career objectives they hope to attain in the short and medium term.
 - Identify the competencies they need to acquire to attain their career objectives.
 - Establish a connection between their career objectives and the competencies required in the program of study.
- PHASE 3:**
- Observe the organization and operation of the workplace during a one-day visit.
 - Write a report in which they:
 - briefly compare the requirements of the trade with their preferences, aptitudes and interests
 - clearly explain whether or not they made the right career choice

MODULE 2: Health and Safety

Code: 918 022

Duration: 30 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **prevent health and safety incidents** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- While performing a hairdressing activity
- Using the necessary equipment and products
- Following the manufacturers' instructions for the products used

GENERAL PERFORMANCE CRITERIA

- Clear concern for their own health and safety, as well as that of others

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Apply the rules of hygiene.

B. Apply general health and safety rules.

SPECIFIC PERFORMANCE CRITERIA

- Proper application of the rules of personal hygiene
- Hygienic work station
- Proper sanitation of equipment and work area
- Regular cleaning of work station and instruments
- Knowledge of location of safety equipment
- Recognition of sources of danger and risks
- Intelligent application of general preventive measures
- Recognition of basic first-aid measures

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Apply the health and safety rules specific to hairdressing.	<ul style="list-style-type: none"> — Safe seating of clients — Proper application of preventive measures related to the use of instruments and equipment — Safe storage of equipment and products — Proper working posture — Proper application of means of preventing dermatosis — Proper performance of skin tests — Accurate interpretation of test results — Well-informed decision-making with respect to clients' health and safety

MODULE 3: Examining the Scalp and Hair

Code: 918 033

Duration: 45 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **examine the scalp and hair** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client whose hair has not been washed
- Using an observation record card
- Using no reference materials
- Using the necessary equipment

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Clear concern for client's well-being
- Accurate use of terminology

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Examine the scalp.

- Proper examination of the suppleness and colour of the scalp
- Proper observation of scalp secretions
- Accurate detection of any dermatosis of the scalp

B. Analyze the structure of the hair.

- Accurate recognition of the type of hair
- Accurate recognition of the condition of the hair
- Accurate detection of abnormalities in the hair shaft
- Overall observation of the hair flow

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Fill out an observation record card.	<ul style="list-style-type: none"> — Accurate recording of observations — Inclusion of all information on the card

MODULE 4: Morphology and Physiognomy

Code: 918 042

Duration: 30 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **analyze a client's morphology and physiognomy** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- Using an analysis record card
- Using the necessary equipment

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene
- Adoption of professional attitudes and behaviour
- Inclusion of all information on the analysis record card

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Analyze the client's general shape.

B. Analyze the morphology of the client's head and face.

SPECIFIC PERFORMANCE CRITERIA

- Accurate recognition of client's general body proportions
- Accurate recognition of client's morphology
- Accurate recognition of the type of shape
- Accurate recognition of the shape of head and neck
- Accurate recognition of the shapes of the facial features
- Accurate recognition of the type of profile

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Analyze the physiognomy of the client's face.	<ul style="list-style-type: none"> — Accurate recognition of the characteristics of the upper portion of the face — Accurate recognition of the characteristics of the middle portion of the face — Accurate recognition of the characteristics of the lower portion of the face

MODULE 5: Shampooing Hair

Code: 918 052

Duration: 30 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **shampoo hair** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who shows no contra-indications
- Using the necessary products
- Using no reference materials
- Within a maximum time period of ten minutes

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

B. Select the products.

C. Prepare the hair.

SPECIFIC PERFORMANCE CRITERIA

- Professional greeting
- Client comfortably seated
- Thorough examination of scalp and hair
- Inclusion of all observations on card
- Choice of products consistent with hair and scalp
- Proper choice and application of the technique for removing tangles from hair
- Thorough wetting

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
D. Apply the shampooing technique.	<ul style="list-style-type: none"> — Proper handling of spray hose — Application of a sufficient quantity of shampoo — Uniform distribution of shampoo — Proper application of techniques — Thorough rinsing
E. Finish the job.	<ul style="list-style-type: none"> — Proper choice of conditioner — Proper application of rinsing and towel-drying techniques — No residue

MODULE 6: Hair and Scalp Treatments

Code: 918 064

Duration: 60 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a hair and scalp treatment** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who shows no contra-indications and whose hair is at most 15 cm long
- Including a scalp massage
- Using the necessary equipment and products
- Using a data record card
- Using no reference materials other than the manufacturers' instructions for the products
- Within a maximum time limit of one hour

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Observance of sequence of operations
- Observance of manufacturers' instructions for the products used
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

B. Examine the hair and scalp.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Professional greeting
- Client comfortably seated
- Thorough examination of hair and scalp
- Correct observations
- Accurate recording of observations on card
- Assessment of needs
- Appropriate suggestions for possible treatments

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Choose the treatment, including a scalp massage.	<ul style="list-style-type: none"> — Choice of appropriate type of massage — Choice of products consistent with result sought
D. Apply the treatment and massage techniques.	<ul style="list-style-type: none"> — Proper preparation of products — Uniform application of products — Careful performance of massage — Use of heat source, if applicable — Thorough rinsing
E. Finish the job.	<ul style="list-style-type: none"> — Proper use of conditioner — Results obtained consistent with results sought — Clear concern for client's satisfaction
F. Maintain a hairpiece.	<ul style="list-style-type: none"> — Proper analysis of characteristics of hairpiece — Proper application of maintenance techniques

MODULE 7: Setting Hair

Code: 918 073

Duration: 45 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **set hair** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client's clean, wet hair (short to moderately long)
- Using brush or Velcro rollers and the necessary equipment and products
- Within a maximum time limit of 1 hour 45 minutes

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Observance of technique for setting hair
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Seat the client.

B. Choose the hairstyle.

C. Choose the type of rollers and products.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Client comfortably seated
- Accurate understanding of client's expectations
- Appropriate suggestions
- Choice of style consistent with client's morphology and physiognomy
- Appropriate choice of type and size of rollers
- Choice of products consistent with type of rollers used
- Clear explanation of choices

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
D. Prepare the hair.	<ul style="list-style-type: none"> — Dryness of hair consistent with result sought — Application of a sufficient quantity of products — Uniform distribution of products — Consideration of hair stream
E. Wind the hair on the rollers.	<ul style="list-style-type: none"> — Proper choice of width and thickness of strands — Technique consistent with style chosen
F. Dry the hair.	<ul style="list-style-type: none"> — Proper start-up of dryer — Client comfortably seated — Thorough drying
G. Arrange the hair.	<ul style="list-style-type: none"> — Removal of rollers consistent with style — Choice and application of a technique consistent with the style
H. Finish the job.	<ul style="list-style-type: none"> — Overall examination of volumes — Application of hairspray if necessary — Clear concern for client's satisfaction

MODULE 8: Styling Hair

Code: 918 085

Duration: 75 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **style hair** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a female client's clean, wet hair (short to moderately long)
- Using the necessary equipment and products
- Within a maximum time limit of one hour

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Observance of styling technique
- Observance of manufacturers' instructions for the products used
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Seat the client.

B. Choose the hairstyle.

C. Choose the products and equipment.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Client comfortably seated
- Accurate understanding of client's expectations
- Appropriate suggestions
- Choice of style consistent with client's morphology and physiognomy
- Appropriate choice of hairstyling products
- Appropriate choice of equipment

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
D. Prepare the hair.	<ul style="list-style-type: none"> — Dryness of hair consistent with result sought — Consideration of hair stream — Application of a sufficient quantity of hairstyling products
E. Style the hair.	<ul style="list-style-type: none"> — Manual dexterity — Safe handling of dryer and curling irons — Appropriate choice of thickness of strands — Orientation of roots consistent with results sought — Smooth ends — Thorough drying
F. Finish the job.	<ul style="list-style-type: none"> — Overall examination of volumes — Application of hairspray if necessary — Clear concern for client's satisfaction

MODULE 9: Communication

Code: 918 093

Duration: 45 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **communicate with clients** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- With a client
- During a hairdressing activity

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of interpersonal communication
- Constant courtesy and discretion
- Appropriate language
- Consideration of clients' diversity

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Establish rapport with the client.

B. Listen to the client.

C. Carry on a conversation.

SPECIFIC PERFORMANCE CRITERIA

- Appropriate approach
- Clear, accurate explanations
- Expression of professional experiences and perceptions
- Active listening
- Openness
- Accurate reformulation of client's comments
- Sensitivity to client's desire to carry on a conversation
- Ability to discuss a variety of subjects
- Consideration of client's interests
- Respect for client's opinion

MODULE 10: Standard Women's Haircuts

Code: 918 108

Duration: 120 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a standard haircut to a female client** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client requiring that at least 3.5 cm of hair be cut off
- Giving a uniform, graduated form, solid form, progressive form or combination form haircut
- Using the necessary equipment
- Using no reference materials
- Within a maximum time limit of 1 hour 30 minutes

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Seat the client.

B. Analyze the characteristics of the hair.

C. Choose the hairstyle.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Client comfortably seated
- Proper examination of hair
- Accurate determination of hair flow
- Accurate reformulation of client's expectations
- Appropriate suggestions for different styles
- Choice of style consistent with client's morphology and physiognomy

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
D. Choose the technique and the instruments.	<ul style="list-style-type: none"> — Proper choice of technique — Proper choice of instruments
E. Apply the cutting technique for a standard haircut.	<ul style="list-style-type: none"> — Proper separation of hair — Proper and safe handling of instruments — Observance of cutting angles — Proper use of guideline
F. Finish the job.	<ul style="list-style-type: none"> — Thorough finishing — Uniform length — Overall examination of cut — Result consistent with style chosen — Clear concern for client's satisfaction

MODULE 11: Gradual Men's Haircuts and Beard Trimming

Code: 918 114

Duration: 60 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a gradual haircut to a male client and trim his beard** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client with clean hair and beard
- Using the necessary equipment
- Within a time limit of one hour for the gradual cut and 45 minutes for the beard trim
- Using no reference materials

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Seat the client.

B. Determine the appropriate gradual cut for the client.

C. Apply the cutting technique for a gradual haircut.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Client comfortably seated

- Accurate understanding of client's expectations
- Accurate analysis of hair flow
- Appropriate suggestions

- Appropriate choice of clippers, scissors and combs
- Proper and safe handling of instruments
- Observance of cutting angles
- Proper use of guideline

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
D. Finish the job.	<ul style="list-style-type: none"> — Careful contouring — Overall examination of cut — Clear concern for client's satisfaction
E. Determine the appropriate beard style for the client.	<ul style="list-style-type: none"> — Relevant examination of beard — Accurate reformulation of client's expectations — Appropriate suggestions — Choice of style consistent with client's morphology and physiognomy
F. Trim the beard.	<ul style="list-style-type: none"> — Proper preparation of beard — Careful contouring — Proper application of trimming technique — Proper and safe handling of instruments — Uniform trim — Overall examination of trim — Clear concern for client's satisfaction

MODULE 12: Standard Permanents

Code: 918 127

Duration: 105 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a standard permanent** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client with short or moderately long hair
- Following the manufacturer's instructions for the products used
- Using the necessary equipment and products
- Using a data record card
- Within a time limit of two hours

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Seat the client.

B. Have the client explain his or her expectations.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Client properly seated for a permanent
- Accurate understanding of client's expectations
- Appropriate suggestions

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Examine the hair and scalp.	<ul style="list-style-type: none"> — Proper examination of hair and scalp — Complete information obtained from client — Recognition of possible contra-indications
D. Choose the equipment and products: <ul style="list-style-type: none"> - for the permanent - for straightening the hair 	<ul style="list-style-type: none"> — Appropriate choice of diameter of perm rods — Proper choice of chelating agent and porosity equalizer — Choice of solution consistent with the desired firmness of curls or straightening
E. Apply the technique for giving a standard permanent.	<ul style="list-style-type: none"> — Precise separation of sections of hair — Proper choice of width and thickness of strands — Careful winding of hair on rods — Careful application of reducing agent — Accurate timing of processing — Thorough rinsing — Adequate towel drying — Careful application of neutralizing solution — Observance of manufacturer's recommended processing time
F. Apply the technique for straightening hair.	<ul style="list-style-type: none"> — Proper choice of technique — Careful application of technique — Observance of manufacturers' recommended processing times
G. Finish the job.	<ul style="list-style-type: none"> — Thorough rinsing — Careful removal of rods — Proper application of conditioner — Result consistent with client's expectations — Clear concern for client's satisfaction — Good advice on how to maintain the permanent

MODULE 13: Colouring Hair

Code: 918 138

Duration: 120 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **colour hair** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client whose hair is at least half white with new growth of between 1.5 cm and 2.5 cm and permanent colouring on the remaining hair
- Without doing a colour correction
- Using a colour chart
- Using the necessary equipment and products
- Using a data record card
- Using no reference materials other than the manufacturer's instructions for the products used
- Within a time limit of two hours

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of manufacturer's instructions for the products used
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Professional greeting
- Client properly seated for a hair colouring

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
B. Examine the hair and scalp.	<ul style="list-style-type: none"> — Accurate recognition of percentage of white hair and level of natural colour — Proper examination of hair and scalp — Accurate recognition of level of natural and artificial pigmentation — Accurate identification of highlights
C. Choose the colour.	<ul style="list-style-type: none"> — Accurate understanding of client's expectations — Appropriate suggestions — Choice of colour consistent with initial colour
D. Choose the products and equipment.	<ul style="list-style-type: none"> — Accurate definition of colour formula — Proper choice of oxidizing agent — Preparation of a sufficient quantity for the density of the hair — Proper choice of equipment
E. Apply the colouring technique.	<ul style="list-style-type: none"> — Proper preparation of hair — Proper preparation of formula — Proper choice of width and thickness of strands — Careful application of colouring — Accurate timing of development
F. Finish the job.	<ul style="list-style-type: none"> — Careful massage of hair before application of emulsion — Proper colour emulsions — Complete elimination of colouring residue — Finishing consistent with products used — Colour consistent with result sought — Appropriate suggestions about how to maintain the hair colour — Clear concern for client's satisfaction — Inclusion in client's file of formulas used

MODULE 14: Pastel Colouring

Code: 918 154

Duration: 60 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **colour hair in pastel shades** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client showing no contra-indications
- Using the cap method, with bleaching followed by pastel colouring
- Using a colour chart
- Using the necessary equipment and products
- Using a data record card
- Within a time limit of 2 hours 30 minutes

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

B. Examine the hair and scalp.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Professional greeting
- Client comfortably seated
- Proper examination of hair and scalp
- Appropriate observations
- Complete information obtained from client
- Consideration of characteristics of hair and scalp

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Choose the technique for: - cap method - regrowth highlights	— Accurate understanding of client's expectations — Proper choice of method
D. Choose the products and equipment.	— Proper choice of products — Proper choice of equipment
E. Apply the cap method.	— Careful preparation of hair — Proper application of technique
F. Apply the bleaching technique.	— Observance of procedure for preparing product — Careful application of product — Achievement of pigmentation required to apply the pastel colouring — Thorough rinsing
G. Apply the pastel colouring technique.	— Accurate preparation of pastel formula — Careful application of product — Accurate timing of development — Result consistent with desired colour
H. Finish the job.	— Inclusion of all information in client's file — Clear concern for client's satisfaction

MODULE 15: Colour Correction

Code: 918 166

Duration: 90 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **do a colour correction** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client requiring removal of permanent hair colouring or precolouring and showing no contra-indications
- Using a colour chart
- Using the necessary equipment and products
- Using a colouring record card
- Following the manufacturer's instructions for the products used
- Within a time limit of five hours

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of manufacturer's instructions for the products used
- Mastery of colour correction technique
- Observance of time limit
- Clear concern for client's well-being

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

B. Examine the hair and scalp.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Professional greeting
- Client comfortably seated
- Proper examination of hair and scalp
- Appropriate observations
- Complete information obtained from client

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
C. Choose the technique.	<ul style="list-style-type: none"> — Accurate understanding of client's expectations — Proper choice of colour correction technique
D. Choose the products and equipment.	<ul style="list-style-type: none"> — Proper choice of products — Proper choice of equipment
E. Apply the colour correction technique.	<ul style="list-style-type: none"> — Observance of method for preparing products — Proper application of products — Accurate determination of development time — Achievement of pigmentation required for colouring
F. Apply the colouring technique on the colour correction.	<ul style="list-style-type: none"> — Observance of method for preparing products — Proper application of products — Achievement of desired colour
G. Finish the job.	<ul style="list-style-type: none"> — Inclusion of all information in client's file — Client satisfied

MODULE 16: Sale of Products and Services

Code: 918 173

Duration: 45 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **sell products and services** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- To a client
- During a hairdressing activity
- Using the necessary equipment
- Using a client record card
- Given the manufacturers' data sheets
- Using a cash register or a book of invoices

GENERAL PERFORMANCE CRITERIA

- Good communication with client
- Adoption of professional attitudes and behaviour
- Approach consistent with beauty salon standards
- Appropriate use of sales strategies
- Regular updating of knowledge about products and fashion trends

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Sell products.

SPECIFIC PERFORMANCE CRITERIA

- Detailed analysis of client's needs
- Appropriate products offered
- Attractive presentation of products
- Accurate information about products
- Proper closing of sale

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
B. Offer services.	<ul style="list-style-type: none"> — Detailed analysis of client's needs — Offer of services to enhance client's appearance — Consideration of client's preferences — Coherent arguments — Clear concern for quality of results — Scheduling of appointment with client

MODULE 17: Styled Haircuts

Code: 918 185

Duration: 75 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a styled haircut** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who wants a hairstyle change
- Using the necessary equipment and products
- Using portfolios and magazines
- Using a client record card
- Within a time limit of 2 hours 30 minutes
- Using tapering, notching, texturization or razor thinning techniques

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of sequence of operations
- Observance of time limit
- Consideration of fashion trends
- Clear concern for client's well-being
- Appropriate use of sales skills

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
A. Give a consultation for a styled cut.	<ul style="list-style-type: none"> — Proper examination of hair — Use of appropriate terminology — Accurate understanding of client's expectations — Appropriate suggestions for different styled cuts — Choice of style consistent with client's morphology and physiognomy and with results of the examination — Accurate reformulation of client's expectations — Good judgment and sense of observation — Inclusion of all information on card — Sketching of cut
B. Apply the technique for a styled haircut.	<ul style="list-style-type: none"> — Proper preparation of equipment — Angles consistent with cut — Use of techniques consistent with style of cut — Inclusion of modifications to enhance client's appearance — Careful examination of result — Constant concentration
C. Enhance the styled cut by setting or styling the hair.	<ul style="list-style-type: none"> — Hairstyle consistent with desired result — Appropriate volumes and movement — Quality finishing — Clear concern for client's satisfaction

MODULE 18: Styled Permanents

Code: 918 195

Duration: 75 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a styled permanent** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who wants a hairstyle change
- Using the necessary equipment and products
- Following the manufacturer's instructions for the products used
- Using portfolios and magazines
- Using a client record card
- Within a time limit of three to four hours
- Using unconventional techniques

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Consideration of fashion trends
- Observance of time limit
- Clear concern for client's well-being
- Appropriate use of sales skills

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
A. Give a consultation for a styled permanent.	<ul style="list-style-type: none"> — Full examination of hair and scalp — Use of appropriate terminology — Accurate understanding of client's expectations — Appropriate suggestions for different styles of permanent — Choice of style consistent with client's morphology and physiognomy and with results of the examination — Accurate reformulation of client's expectations — Good judgement and sense of observation — Inclusion of all information on card
B. Apply the technique for giving a styled permanent.	<ul style="list-style-type: none"> — Proper preparation of equipment and products — Methodical approach — Result consistent with effect sought — Careful examination of result — Constant concentration
C. Enhance the styled permanent by setting or styling the hair.	<ul style="list-style-type: none"> — Hairstyle consistent with desired result — Appropriate volumes and movement — Quality finishing — Good advice on how to maintain the permanent — Clear concern for client's satisfaction — Inclusion of all information in client's file

MODULE 19: Creative Colouring

Code: 918 208

Duration: 120 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **do a creative colouring** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who wants special colour effects
- Using the necessary equipment and products
- Using portfolios and magazines
- Using a client record card
- Within a time limit of four hours
- Using one of the following special techniques: colour gradation of two or three tones, bleaching or colouring with strips of colour, foil technique

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Consideration of fashion trends
- Observance of time limit
- Clear concern for client's well-being
- Appropriate use of sales skills

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
A. Give a consultation for special colouring effects.	<ul style="list-style-type: none"> — Proper examination of hair and scalp — Use of appropriate terminology — Accurate understanding of client's expectations — Appropriate suggestions for innovative colouring effects — Choice of colouring effects consistent with client's hairstyle, complexion and personality — Accurate reformulation of client's expectations — Inclusion of all information on card
B. Apply a creative colouring technique to: <ul style="list-style-type: none"> - create a sense of light and shadow - give structure through colour gradation 	<ul style="list-style-type: none"> — Proper preparation of equipment and products — Use of technique consistent with results sought — Methodical approach — Careful examination of result — Constant concentration
C. Enhance the creative colouring by setting or styling the hair.	<ul style="list-style-type: none"> — Hairstyle consistent with special colouring effects — Appropriate volumes and movement — Quality finishing — Clear concern for client's satisfaction — Inclusion of all information in client's file

MODULE 20: Personalized Hairstyling

Code: 918 217

Duration: 105 hours

BEHAVIOURAL OBJECTIVE

EXPECTED BEHAVIOUR

To demonstrate the required competency, the students must **give a personalized hairstyle** in accordance with the following conditions, criteria and specifications.

CONDITIONS FOR PERFORMANCE EVALUATION

- On a client who wants a hairstyle change
- Using the necessary equipment and products
- Using portfolios and magazines
- Using a client record card
- Within a time limit of five hours
- Giving a styled cut and permanent or a styled cut and special colouring effects

GENERAL PERFORMANCE CRITERIA

- Observance of the rules of hygiene, health and safety
- Adoption of professional attitudes and behaviour
- Good communication with client
- Observance of time limit
- Consideration of fashion trends
- Clear concern for client's well-being
- Appropriate use of sales skills

SPECIFICATIONS OF THE EXPECTED BEHAVIOUR

A. Greet and seat the client.

SPECIFIC PERFORMANCE CRITERIA

- Proper set-up of work station in advance
- Professional greeting
- Client comfortably seated

BEHAVIOURAL OBJECTIVE	
SPECIFICATIONS OF THE EXPECTED BEHAVIOUR	SPECIFIC PERFORMANCE CRITERIA
B. Give a consultation for a personalized hairstyle.	<ul style="list-style-type: none"> — Proper examination of hair and scalp — Accurate understanding of client's expectations — Suggestion of a style consistent with client's expectations and personality — Choice of style consistent with client's morphology and physiognomy — Accurate reformulation of client's expectations — Good judgment and sense of observation — Inclusion of all information on card
C. Apply the techniques chosen for the personalized hairstyle.	<ul style="list-style-type: none"> — Careful application of specialized techniques — Methodical approach — Careful examination of results
D. Enhance the hairstyle.	<ul style="list-style-type: none"> — Creativity — Hairstyle consistent with effect sought — Original effects — Quality finishing — Enhancement of client's personality — Harmony of the different aspects of the hairstyle — Clear concern for client's satisfaction
E. Finish the job.	<ul style="list-style-type: none"> — Good advice on how to maintain the hairstyle — Offer of appropriate products and further services — Accurate invoicing of services and products — Inclusion of all information in client's file

MODULE 21: Practicum

Code: 918 227

Duration: 105 hours

SITUATIONAL OBJECTIVE

EXPECTED OUTCOME

By participating in the required activities of the learning context according to the indicated criteria, the students will
take part in the working world.

SPECIFICATIONS

- Look for a practicum position.
- Practise the trade of hairdresser in a real work context.
- Pursue their personal and vocational development in the working world.

LEARNING CONTEXT

PHASE 1: Looking for a Practicum Position

- Identifying establishments likely to accept student trainees.
- Choosing an establishment and requesting an interview.
- Preparing and presenting a résumé.
- Making an application and requesting an answer.

PHASE 2: Practising the Trade

- Becoming familiar with the organization and operation of the establishment.
- Observing and participating in all the tasks performed by the hairdresser.
- Asking for feedback from the supervisor.
- Keeping a daily log.

SITUATIONAL OBJECTIVE

PHASE 3: Evaluation

- Presenting a report on the practicum.
- Discussing their experience with the instructor.
- Participating in the evaluation of the practicum.

INSTRUCTIONAL GUIDELINES

- Provide students with preliminary information and the terms and conditions of the practicum.
- Make preliminary contact with establishments in the region and make a list of possible practicum positions.
- Set up formal arrangements for support and supervision of trainees.
- Make arrangements for cooperation between the establishments and the school.
- Provide the students with support in their search for practicum positions.
- Visit the student trainees at their workplaces.
- Resolve any problems that arise during the practicum.
- Evaluate the establishments and the quality of the supervision they provide.
- Meet with students at the school on an individual basis halfway through the practicum to discuss their experience, using their daily logs.
- Encourage the students to evaluate their practicum critically.

PARTICIPATION CRITERIA

- PHASE 1:**
- Prepare for an interview and write a résumé in accordance with the established rules.
 - Carry out all the steps in the search for a practicum position.
 - Explain their choice and present the results of their search to the instructor.
- PHASE 2:**
- Agree to take part in all the activities proposed.
 - Participate actively and constructively in meetings with the practicum supervisor.
 - Keep a daily log.
 - Adopt appropriate attitudes and behaviour throughout the practicum.
- PHASE 3:**
- Write and present a report on the practicum in accordance with the instructions given.
 - Present various aspects of their experience during the practicum.
 - Participate actively in the evaluation of their practicum.

